FEDERAL MEDICAL CENTRE, KEFFI
PMB, 1004, Old Akwanga Road, Keffi
Nasarawa State
www.fmckeffi.gov.ng

INVITATION TO TENDER AND EXPRESSION OF INTEREST

1.0 INTRODUCTION

The Federal Medical Centre, Keffi Nasarawa State in furtherance of its statutory responsibility/mandate intends to implement some capital projects through funding from the 2025 capital appropriation. Therefore, experienced and reputable Contractors are hereby invited to submit Bids/EOI for the following procurement:

2.0 SCOPE OF PROCUREMENT

CATEGORY A: GOODS

LOT NO	PROJECT TITLE
A1	Supply and installation of Surgery, Cardiology and Pulmonology Equipment
A2	Supply of Computers set and Accessories for the implementation of Electronic Medical Records (EMR)
A3	Supply and installation of Ward and Emergency Room Equipment
A4	Procurement of Ambulance and Utility Vehicles
A5	Supply and installation of Diathermy Machines

CATEGORY B - EXPRESSION OF INTEREST

B1	Provision of Medical Outreach and Health Awareness in karu, Nasarawa, Toto and kokona LGAs of Nasarawa State

3.0 ELIGIBILITY REQUIREMENTS

Suitable qualified companies are invited to submit three (3) bound copies of Tender/EOI documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including for CAC1.1 or CAC2 and CAC7.
b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2025 with a minimum average annual turnover of **~~N~~50m** as stated in the TCC & concurrent with the audited accounts.
c) Evidence of Pension Clearance Certificate valid till 31st December, 2025;
d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2025;

e) Evidence of Nigeria Social Insurance Trust Fund (NSTIF) Clearance Certificate valid till 31st December, 2025;
f) Evidence of Firm's registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2025 or valid certificate issued by Bureau of Public Procurement (BPP);
g) Sworn Affidavit:
   i. disclosing whether or not any officer of the relevant committees of the Federal Medical Centre, Keffi or the Bureau of Public Procurement is a former or present director, shareholder or has any pecuniary interest in the bidder, and to confirm that all information presented in its bid are true and correct in all particulars;
   ii. That the Company is not in receivership or about to be in receivership or not a replacement for a hitherto tax defaulting company;
   iii. That the company is not subject to any form of insolvency or bankruptcy proceedings or the subject of winding down petitions or proceedings;
   iv. Not to have any Director who has been convicted in any country for criminal offences relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
h) Company's audited accounts for the last three (3) years (2022, 2023 and 2024);
i) Reference letter from a reputable Commercial Bank in Nigeria clearly indicating willingness to provide credit facility for the execution of the project;
j) Company's profile with Curriculum Vitae of Key Staff to be deployed for the project (to include Certified Product Specialists/Bio-Medical Engineers), including copies of Academic/Professional Certificates such as COREN,etc.
k) Verifiable documentary evidence of the last three (3) similar jobs executed in the last Five (5) years as prime contractor including Letters of Awards, evidence of Job Completion or Valuation Certificate (for ongoing project);
l) For Health/Medical Equipment: Letter of Authorization from the Original Equipment Manufacturers (OEM) listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;
m) Evidence of Verifiable OEMs Service Centre in Nigeria to ensure after sales maintenance in line with the approved SGF circulars enforcing after sales maintenance services for Medical equipment.
n) Bidders for Lot A2 should provide evidence of registration with NITDA and Computer Professional Association
o) For Medical consultancy/Outreach, should be register with relevant medical professional bodies
p) For Vehicles: only companies included in the National Automotive Design and Development Council approved list of local manufacturers of vehicles or other authorized representatives should be bid for vehicles or the Federal Government of Nigeria accredited motor vehicle dealers
q) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax

Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).

Note: All documents for submission must be transmitted with Covering/Forwarding letter under the Company's Letter Head Paper bearing among others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and e-mail address. The Letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the company.

4.0 COLLECTION OF TENDER DOCUMENTS

Interested bidders for Lots in Category A are to collect Tender Documents from the office of the Head of Procurement Unit, FMC Keffi with evidence of payment of non-refundable fee of N10,000 per Lot, paid into the TSA Account Name FEDERAL MEDICAL CENTRE, NASARAWA STATE, in any reputable commercial bank in Nigeria or download the appropriate Revised Standard Bidding Document from the BPP website from 4th August, 2025 to 18th August, 2025

5.0 SUBMISSION OF TENDER DOCUMENTS/EOI

Prospective bidders are to submit bid for each lot desired, three bound hard copies each of the technical and financial bids with soft copy of the financial bid in excel format, packaged separately in sealed envelopes and clearly marked as technical bid or financial bid for Category A, while Category B will submit only their EOI. Thereafter put the two sealed envelopes in a bigger envelope and addressed to the **Medical Director/CE Federal Medical Centre, Keffi Nasarawa State** and clearly marked with the title of the project. Furthermore, the reverse side of the envelope should have the name and address of the bidder and dropped in the designated tender box at the Procurement Unit, at the administrative building Federal Medical Centre, Keffi, Nasarawa State not later than **12 noon on Monday 18th August, 2025**

Please ensure that you sign the Bid Submission Register as the Hospital will not be held liable for misplaced or wrongly submitted bids. For further enquiry, please contact the Head of Procurement.

6.0 OPENING OF TENDER DOCUMENTS/EOI

The technical documents will be opened immediately after the deadline for submission at **12 noon on Monday 18th August, 2025** at **the board room, administrative building, Federal Medical Centre, Keffi Nasarawa State** in the presence of all the bidders or their representatives.

7.0 GENERAL INFORMATION

a. All tender documents must be in English Language and signed by an official authorized by the bidder;

b. All tender documents submitted after the deadline for submission would be returned un-opened;
c. All costs will be borne by the bidders;
d. Tenderers should not bid for more than one (1) Lot, violation is disqualification in all lots;
e. The Tender and EOI documents will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording.
f. For EOI, only shortlisted consultancy firm will be invited for further consideration;
g. For Invitation to tender, only qualified bidders at technical evaluation will be invited at a later date for financial bid opening while the financial bid of un-successful bidders shall be returned unopened
h. Federal Medical Centre, Keffi in accordance with Section 28 of the Public Procurement Act, 2007 is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities.

Signed:
Medical Director/CE
Federal Medical Centre, Keffi